

LINCOLN GARDENS PRIMARY SCHOOL

Lincoln Gardens, Ashby, Scunthorpe, North Lincolnshire DN16 2ED

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7 March 2018

Book via our school app!

Dear Parents/Carers

Parent/Teacher Consultation Evenings

I would like to take this opportunity to invite you to your child's Parent/Teacher consultation evening. It is vital to a child's education that parents and teachers work closely together and I urge **all parents** to make an appointment to see your child's class teacher. Your son/daughter is, of course, very welcome to attend this meeting with you. These will be held on:

Monday 19 March 2018 – 3.30 pm to 7.00 pm

and

Tuesday 20 March 2018 – 3.30pm to 7.00 pm

It is vital to a child's education that parents and school work closely together and I urge you to make an appointment to discuss your child's progress. Your son/daughter is, of course, very welcome to attend this meeting with you.

Appointments should be made through the school app and this provides a convenient way of choosing your own appointment time from the options available. **The booking system goes live at 1800 hrs on Thursday 8 March 2018.**

For parents who have not registered with Parentmail a Consultation Evening booking request form is available for collection from the school office; an appointment will then be made for you and you will be informed accordingly.

If more than one parent with parental responsibility requires separate appointments, the system only allows for one parent to sign up. Additional appointments should be made using the paper request form.

There is still time to register so that you can book an appointment using the app. Once downloaded, all that is required is an e-mail address to create your account and receive notifications. Please complete the form online by using the link: <https://goo.gl/PNk7wG> (please note the link is case-sensitive). The app is available for both Apple and Android devices.

One e-mail address is permitted for each person with parental responsibility.

Yours sincerely

A Nuttall (Miss)
Headteacher

