

Applying for Secondary School – September 2023 Intake

Dear Parent/Carer

In September 2023 your child is due to transfer to secondary school, and you will need to apply for a school place. You can make your application using the link below and selecting “Apply for a September 2023 intake place in year 7 at a Secondary School”

[Apply for a school place in North Lincolnshire - North Lincolnshire Council \(northlincs.gov.uk\)](https://www.northlincs.gov.uk)

You must only apply to us if you live in North Lincolnshire (NL), even if you want a school outside of North Lincolnshire. If you live somewhere else you must apply to your own council, but can still apply for a NL school through them

Making application

We understand that choosing a school for your child can be a very stressful time. All the secondary schools within North Lincolnshire are holding open events which can help you decide which schools to include on your application, details of the open events can be found on the attached document.

All the open events take place before the application closing date of 31st October 2022.

When you make your application for your child's school place you will be asked to list up to six schools that you would like your child to attend, these are known as preferences, and you should list them in rank order. Your first preference should be the school you want the most.

When deciding which schools to add to your application you should consider:

- The oversubscription criteria for your preferred school and whether the school was full in previous years.
- Which criteria your child will be placed in for each school
- How you will get your child to school

We have to process all applications under an equal preference system, this means that each preference is ranked against the school's oversubscription criteria, and this determines how places are allocated. Where we can offer your child a place at more than one school your child will be allocated to the school you have ranked the highest on your application.

Details of each school's oversubscription criteria can be found on the “[Our Schools](#)” page on the council website, this is also linked within the online application.

Children living in a school's catchment area are more likely to get a place, but this is not guaranteed. We would recommend that you name your catchment school as one of your six preferences so that your child does not miss out on a place at their local school, should we be unable to offer any of your higher preferences.

You can find your catchment school using the “[Maps and Data](#)” section on the council website, this is also linked within the online application.

Siblings - If your child has a sibling attending any of your preferred schools you must include them to your application.

Address - The address we use for allocation will be that of the 8th December 2022. For admission purposes, the address is where a child usually lives with their parent or carer.

You must not give the address of a childminder or relative.

Where a child lives with parents with shared responsibility, each for part of the week, the address taken will be that of the parent who claims the child benefit. If neither parent claims child benefit other documentary evidence may be required. If it is found that you have given a false address your child may lose their school place.

Parental Disputes - We can only accept one application for a child. We would encourage parents/carers with shared responsibility to agree their child's school preferences before an application is made.

If parents/carers cannot agree we may not be able to accept an application without legal documentation, such as a court order, stating which parent/carer has the right to choose the child's school place.

Home to School Transport - Normally, the Council will only provide transport if your child is attending their catchment or nearest school where the journey between home and school is more than 3 miles. There are exceptions for children from low-income groups where one of their 3 nearest qualifying schools from where they live is more than 2 but less than 6 miles from that school. Full details regarding home to school transport is available from the School Transport Team you can contact them on 01724 297000 or via email at School.Transport@northlincs.gov.uk

Private schools or alternative arrangements - You must apply directly to private or independent schools as they are responsible for their own admissions. If you are only seeking a place at a private or independent school or making alternative arrangements, please inform the admissions team as soon as possible.

Children with an Education Health Care Plan (EHCP) - Children who have a EHCP should have an Annual Review prior to them moving to Secondary School. We do ask that parents complete the application naming their preferred school, which will be shared with the SEN team. More information regarding the provision made by the authority for children with special educational needs can be obtained from the Special Educational Needs Section; email special.needssection@northlincs.gov.uk or call 01724 297000.

Notification of allocated place – If you apply online using the dedicated applications portal, and asked for an email, you will receive an email notifying you of the school allocated on the **1st March 2023**.

If you opt to receive a letter or do not apply using the admissions portal, notification of your school place will be **posted** out on the 1st March 2023 and may take several days to arrive.

Help and Advice - If you need any help or advice before making your application you can contact the admissions team on 01724 297133 or 01724 297134 or via email at admissionstoschool@northlincs.gov.uk

Useful Information - We need the information we are asking for so that we can consider your request for your child to be admitted to a school. This information is recorded on a computer system and may be shared with other agencies that are involved in the health and welfare of children. We may also check the information that you have provided with other information that the council hold and get information about you from (or provide information to) third parties to: Make sure the information is correct, prevent and detect crime, protect the public purse. Any processing of information will be done in accordance with the Data Protection Act 2018

Secondary School Open Events for the September 2023 Intake

All parents/carers are advised to check the appropriate school website for the most up to date information on any open events.

School	Date and Time
Baysgarth School Barrow Road, Barton on Humber DN18 6AE 01652 632576	Open evening 10 th October 2022 3.15pm-6.45pm
Frederick Gough School Grange Lane South, Scunthorpe DN16 3NG 01724 292930	Open evening 21 st September 2022 6pm-8.30pm, open morning 22 nd September 2022 9.45am & 11.20am
Huntcliff School Redbourne Mere, Kirton in Lindsey DN21 4NN 01652 648276	Open evening 15 th September 2022
Melior Community Academy Chandos Road, Scunthorpe DN17 1HA 01724 868666	Open evening 15 th September 2022
Outwood Academy Brumby Cemetery Road, Scunthorpe DN16 1NT 01724 708060	Open evening 27 th September 2022
Outwood Academy Foxhills Foxhills Road, Scunthorpe DN15 8LJ 01724 708080	Open evening 27 th September 2022
Saint Bede's Catholic Voluntary Academy Collum Avenue, Scunthorpe DN16 2TF 01724 245151	Open evening 6 th October 2022 Open morning 7 th October 2022 at 9am and 10am
Sir John Nelthorpe School Grammar School Road, Brigg DN20 8AA 01652 656551	Open evening 14 th September 2022 6pm-8pm Open evening at Grammar School Road site.
South Axholme Academy Burnham Road, Epworth DN9 1BY 01427 875028	Open evening 22 nd September 2022 5.30pm-8pm Open afternoon 29 th September 2022 from 2pm
The Axholme Academy Wharf Road, Crowle DN17 4HU 01724 710368	Open evening 21 st September 2022 Open morning 23 rd September 2022 and 26 th September 2022
The St Lawrence Academy Doncaster Road, Scunthorpe DN15 7DF 01724 842447	Open evening 29 th September 2022 4pm-6pm, presentations 4pm and 5pm
The Vale Academy Atherton Way, Brigg DN20 8AR 01652 294511	Open evening 19 th September 2022 from 6pm onwards
Winterton Community Academy Newport Drive, Winterton DN15 9QD 01724 732777	Open evening 22 nd September 2022 4pm-6pm

All schools make arrangements throughout the year for prospective parents and pupils to visit. Parents are requested to contact the school to make an appointment.